

UCI EMERITI BYLAWS

Revised June 2008

WITH REVISIONS FOR DISCUSSION AT JUNE 10, 2009 ANNUAL MEETING

NOTE: Underlined wording is new proposed wording to be added to the Bylaws. Words lined through are to be omitted.

Article I - Name

This non-profit organization, an official support group of the University of California, Irvine, shall be known as the UCI Emeriti Association.

Article II - Purposes

The purposes shall be:

1. ~~to support its members and colleagues in continuation of their scholarly endeavors;~~
2. 1. to assist its members and colleagues in continuation of their scholarly endeavors, to make the transition from an active academic schedule to one of teaching, research, writing, mentorship (of faculty as well as students), consultation, and other activities that enable them to continue their contributions to the University and to society;
3. ~~2.~~ to provide an opportunity for its members to maintain professional contact with their colleagues in their own and other disciplines locally and elsewhere;
4. ~~3.~~ to promote the general welfare and fair treatment of emeriti and of their spouses or surviving widowers or widows;
5. ~~4.~~ to sponsor social and educational events for the benefit of the membership, the University community and the Orange County community.
6. ~~5.~~ to promote the welfare of the University and support the University's goals for community enlightenment and societal advancement;
7. ~~6.~~ to advise the Academic Senate and/or the administration of UCI when advice is appropriate, even if unsolicited.
8. ~~7.~~ to participate with other UC emeriti associations in the Council of University of California Emeriti Associations ~~and advocacy of~~ as advocates for emeriti interests and benefits.
9. ~~8.~~ to coordinate activities and collaborate with the UCI Retirees Association and the UCI Center for Emeriti and Retirees.

10. 9. to take such other actions as may be necessary or expedient for the administration of the organization's affairs and the attainment of its goals.

Article III - Membership

Section 1: Regular members may include individuals who, ~~at retirement,~~ were:

- a. members of the Irvine Division of the Academic Senate at Retirement;
- b. members of the Senate from other UC campuses who, at retirement, have moved to the UCI area and want to be a member.
- c. former UCI Senate members who retire from another institution;
- d. spouses, significant others, and widows/widowers of regular members living or deceased, married or divorced;
- e. non-Senate UCI recipients of the Emerita/us titles, including UCI Librarians, and
- f. non-Senate UCI academics with educational and professional qualifications comparable to those of emeritus faculty and who are nominated by two or more regular members and approved by the Membership Committee and the Executive Committee of the UCIEA.

Section 2: Associate membership is offered to emeriti from other institutions who have not been affiliated with the University of California but who have moved to the UCI area, and who are nominated by two or more regular members and approved by the Membership Committee and the Executive Committee of the UCIEA. Associate members pay dues, but are non-voting members.

Section 3. A member or former member shall not lose eligibility because of a change of marital status.

Article IV - Dues and Contributions

Section 1: The academic year (July 1 through the following June 30) shall constitute the fiscal year.

Section 2: The dues of the organization and all assessments shall be set recommended by the Executive Committee subject to a vote of approval by a majority of members.

Section 3: Dues are ~~assessed~~ shall be paid annually; ~~and~~ lifetime membership and contributions in support of the organization and its activities shall be voluntary.

Section 4: All regular and associate members pay dues, but dues are optional when a member reaches 80 years of age or has elected lifetime membership.

Article V - Officers

Section 1: The officers of the organization shall be President, ~~Vice President~~ (President-Elect), Secretary, and Treasurer.

Section 2: The officers shall be elected at the annual meeting of the association. The election shall be by secret ballot if there is more than one nominee for a specific office; otherwise a voice vote shall be sufficient.

Section 3: The officers shall be elected for one-year terms, shall be eligible for re-election, but shall not serve more than two terms consecutively. An officer may subsequently be re-elected after one or more years out of office. ~~The Vice President is expected to be elected to the position of President when that office is vacated.~~

Article VI - Duties of Officers

Section 1: The President shall preside at meetings, shall exercise general supervision over the affairs of the organization, shall act as President of the Executive Committee, and may serve as ex-officio member of all standing committees. The President or a designated representative may be recommended to the Senate to serve as the UCI Emeriti ~~and~~ Association's representative on any Academic Senate Committee to which one or more emeriti are invited to participate. The President shall serve as the UCI representative to the Council of the University of California Emeriti Associations (CUCEA). The President-Elect and or other members of the Executive Committee designated by the President serve as alternatives.

Section 2: ~~The Vice President~~ President-Elect shall assume the duties of the President in the absence of the latter and shall serve as an ex-officio member of the standing committees in the absence of the President. ~~The Vice President~~ President-Elect shall be a member of the Membership and Nominating Committees.

Section 3: The Secretary shall have responsibility with the Director of the Center for Emeriti and Retirees ~~Center~~ for the preparation and distribution of notices sent to the membership, of communications sent to surviving spouses or significant others upon the death of members, and of official communication with members. The Secretary shall prepare the minutes of all meetings of the organization and its Executive Committee; ~~update and make available copies of these Bylaws, and with the Director of the Center for Emeriti and Retirees Center be the official custodian of all records of the organization.~~ The Secretary shall be a member of the Membership and Nominating Committees.

Section 4: The Treasurer shall be responsible for the collection of dues, contributions and other payments to the organization and shall be the custodian and oversee the disbursement of organization funds. This officer shall present to the members at each annual ~~business~~ meeting a complete statement of the financial affairs and standing of the organization. The Treasurer shall prepare an annual budget in collaboration with other officers of the organization and the Director of the Center for Emeriti and Retirees ~~Center~~. The Treasurer shall be a member of the Membership and Nominating Committees.

Article VII - Executive Committee

Section 1: The Executive Committee shall consist of the officers, the past Presidents, ten elected members at large, others invited by the President with the concurrence of a majority of the Executive Committee, the chairpersons of standing committees, the ~~Emeriti and Retirees Center~~ Director of the Center for Emeriti and Retirees, the Chair of the UCI Retirees Association, and a liaison from the UCI Academic Senate. In addition, the Chancellor is an ex-officio voting member of the Executive Committee.

Section 2: Five of the ten elected members at large shall be elected for a two-year term at each annual ~~business~~ meeting.

Section 3: Vacancies occurring within the Executive Committee shall be filled by a majority vote of the Executive Committee and those so elected shall serve until the next annual ~~business~~ meeting.

Section 4: A member of the Executive Committee who fails to attend three consecutive meetings without explanation may automatically be considered to have resigned from the Committee.

Article VIII - Committees

Section 1: Standing ~~and ad hoc~~ committees ~~and their chairs~~ shall be appointed by the President and the ~~Vice-President~~ President-Elect with the advice of the Executive Committee.

Section 2: The standing committees shall include but not be limited to: (1) Membership; (2) Nominating; (3) Program; (4) Newsletter; (5) Website and Brochure; (6) Awards; (7) Ethics ~~and~~ (8) Welfare of Emeriti, the University and the public; (8 ~~9~~) History and Archives; (9-10) Biobibliographic Survey; and (11) Bylaws.

Section 3: Ad-hoc committees shall be appointed by the President and ~~Vice-President~~ President-Elect as need arises. The Nominating committee shall be named ~~well~~ two or more months in advance of the annual ~~business~~ meeting in order to invite nominations from the membership and to nominate officers and members of the Executive Committee.

Article IX - ~~Nomination Procedures~~ Duties of Committees

Section 1. Membership : The Membership Committee shall (1) inform newly retired faculty about membership in the association and actively solicit new members; (2) prepare an annual letter to solicit dues from all eligible emeriti and surviving spouses; (3) maintain the Executive Committee roster and maintain membership records.

Section 2. Nominating: The Nominating Committee shall prepare a list of proposed officers and proposed new Executive Committee members. Suggestions for these positions shall have been solicited from the membership at large by e-mail or mail. Names may be added to the list of nominees by suggestions from the floor at the regular annual ~~business~~ meeting. At least two weeks written or e-mail notice shall be given of the time and place of ~~this~~ the annual meeting.

Section 3. Program Committee: This committee (1) plans and implements the program(s) for the year; (2) makes arrangements for time and location of programs; (3) generates publicity for the meeting; (4) provides for introductions, equipment, and any other services required by the speakers.

Section 4. Newsletter: The editor of the newsletter prepares and circulates three times per year a publication that includes announcements of meetings, committee actions and other news of interest to emeriti.

Section 5. Web and Brochure: It is the responsibility of this committee to maintain the UCIEA brochure and the web site to assure that its contents are current and accurate. It should also review the UCIEA brochure and any brochure inserts periodically and present proposed changes to the Executive Committee.

Section 6. Awards: The committee is responsible for making recommendations to the Executive Committee for the (1) annual Mentorship and (2) Outstanding Emerita/us awards and for recommending UCIEA's nominee for (3) the systemwide Panunzio Award for outstanding scholarly work or educational service by an emerita/us in the humanities or social sciences since retirement, (4) the Edward A. Dickson Emeriti Professorship Award for service, research, or leadership Professorship Award, and (5) the Oliver Johnson Award for Distinguished Academic Senate Leadership.

Section 7. Ethics: This committee will participate in (1) the development of guidelines for consideration of cases having ethical implications; (2) development and/or review of institutional policies regarding such cases; (3) retrospective review of cases for the evaluation of ethical policies; (4) consultation with concerned parties to facilitate communication and aid conflict resolution; (5) and education of the emeriti on ethical matters.

Section 8. Welfare: It is the responsibility of this committee to be knowledgeable regarding the current status of University retirement, health care, and other benefits and to keep the membership informed of this as well as any proposals for change. The chair of the committee may be recommended as a representative to the Joint Benefits Committee of the Council of UC Emeriti Associations (CUCEA) and the Council of UC Retirees Association (CUCRA).

Section 9: History and Archives: This Committee creates and maintains, in the Center for Emeriti and Retirees office for Emeriti, an organized system of files to make accessible retrospective documents which represent the history of the Association and its activities, augmenting such holdings in a timely fashion.

Section 10: Bibliographic Surveys: It is the responsibility of this committee to prepare the form or adapt the CUCEA form used biennially to solicit biobibliographic information from UCI emeriti, to oversee the distribution of the survey and subsequent analysis of responses. The committee communicates summary results of this analysis to the Association's Executive Committee, to the Association's membership via the Newsletter, to appropriate officials in the UCI administration, including the Chancellor, and to the Council of University of California Emeriti Associations.

Section 11. Bylaws: This committee reviews the Bylaws periodically and proposes revisions to the Bylaws to the Executive Committee as necessary. It is also responsible for making electronic copies of these Bylaws available to the membership.

Article X - Meetings

Section 1: One meeting each year shall be designated the annual ~~business~~ meeting. It shall be called to receive reports of officers, committees, and the Director of the Emeriti and Retirees Center, to conduct elections, consider amendments to the Bylaws and other business. At least two weeks notice shall be given to the membership of this meeting via e-mail or regular mail.

Section 2: The organization shall meet at other times and places designated by the Executive Committee, or upon petition of at least ten of the membership.

Article XI - Quorum

Section 1: A quorum ~~at a meeting of the Executive Committee at its regularly scheduled meeting~~ shall consist of the members present ~~at the regularly called meetings~~ with a minimum of eight members. So long as a quorum is present, decisions shall be made by a vote of a majority of the members present. If a quorum is not present, if the matter is urgent, decisions may be made by calling a special meeting of the Executive Committee or by mail or e-mail ballot. ~~shall consist of the members present at the annual business meeting with a minimum of 20 members.~~

Section 2: ~~So long as a quorum is present at Executive Committee meetings, elections and decisions shall be made by vote of a majority of members.~~ A quorum at the UCIEA annual meeting shall consist of the members present with a minimum of 20 members. So long as a quorum is present, at the annual meeting, elections and decisions shall be made by a majority of members present except amendments to the Bylaws will require a vote of 60% of members present with a minimum of 20 members present. **Section 3:** If a quorum of 20 members is not present at the annual meeting, elections and decisions shall be voted on at the next scheduled meeting, social or business, at which at least 20 members are present or by mail or e-mail ballot.

Article XII - Parliamentary Authority

Robert's Rules of Order, Revised shall be the parliamentary authority for this organization, excepting that the ~~Chair~~ President may overrule a "call for the question" if it appears to her or him that there has been insufficient opportunity for members' participation on a particular question. This may be overturned by a two-thirds vote of the members present.

Article XIII - Dissolution of the Organization

If this Association should dissolve ~~or elect to cease recognition as an official support group of the University,~~ after paying or adequately providing for the debts and obligations of the organization, any remaining assets shall be transferred within three months to the Regents or to the UCI Foundation as designated by the Chancellor.

Article XIV - Amendments

Section 1: ~~Any p~~Proposed amendments to these Bylaws may be presented to the members either by majority vote of the Executive Committee or by a petition presented to the Secretary for presentation to the members, such petition to be signed by no fewer than five members.

Section 2: Copies of such proposed amendments shall be sent to each member by mail or e-mail not less than two weeks before the next scheduled annual or special called ~~business~~ meeting.

Section 3: A proposed amendment shall be considered adopted if it receives a vote of 60% of the members present at the annual meeting of the Association, provided that at least 20 members are in attendance. If fewer than 20 members attend, the amendment shall be voted on at the next scheduled meeting, ~~social or business,~~ at which there are at least 20 members present or by mail or e-mail ballot.