

August 24, 2009

ACADEMIC SENATE, IRVINE DIVISION**Re: 2008-09 GRADUATE COUNCIL ANNUAL REPORT**

The Graduate Council respectfully submits its report of activities for the academic year 2008-09.

I. COUNCIL OPERATIONS

The Council met 14 times during the year. The Chair, Glen Mimura, served as the UCI representative to the University-wide Coordinating Committee on Graduate Affairs (CCGA) as well as to the Academic Senate Cabinet. Member Frederic Wan was nominated and unanimously supported to serve as Chair in 2009-10, and member Jennifer Skeem was elected to serve as Vice Chair.

Members were assigned to subcommittees to work on particular issues throughout the year:

- Senate Special Committee on Graduate Student Housing: G. Mimura, D. van Dyk, F. Leslie, R. Quinnan
- Subcommittee on Graduate Student Support: K. Treseder, F. Wan, C. Sokolov
- Subcommittee on International Education: J. Skeem, B. Reynolds, F. Leslie
- Subcommittee on Interdisciplinary Graduate Programs: F. Wan, C. Sokolov
- Subcommittee on Graduate Program Structure and Student Mentoring: D. Van Dyk, J. Jones, G. Mimura, S. Rychnovsky, K. Treseder, C. Sokolov, R. Kaufman
- Academic Program Review Board: S. Rychnovsky, N. Margulies (fall)
- Special Senate Committee on Diversity: A. Brysk
- Graduate Diversity Committee: J. Jones
- Student Mental Health Committee: J. Skeem
- Graduate Commencement Committee: A. Brysk
- Graduate Resource Center Committee: J.. Skeem
- Review of Graduate Course Action Forms: K. Treseder, G. Mimura

II. PROGRAM REVIEWS

- A. College of Health Sciences (2008-09): GC resolved not to approve any new programs in the College of Health Sciences (COHS) until the three general recommendations by the External Review Committee (ERC) are adequately addressed; particularly, until COHS provides a clear plan for its overall administrative structure. GC also has serious concerns about four existing programs (Genetic Counseling Graduate Program, PhD in Pharmacology Training Program, PRIME-LC, Graduate Gateway Program in Medicinal Chemistry and Pharmacology). The Council asked that the COHS indicate how it plans to address the major issues the ERC raised about the programs by the start of fall quarter. Potential implications for admissions will be discussed in GC next year, 8/6/09.

- B. Department of Education (2008-09): GC reviewed the report from the External Review Committee (ERC) and the response from Chair Deborah Vandell regarding the Senate Review of the academic programs and voted to strongly endorse the ERC report. The Council judged the report from the ERC to be thorough and accurate and believed the response from the Chair to be very receptive. Despite the financial climate, GC supported the continuing growth of the Department's program, 6/9/09.
- C. Henry Samueli School of Engineering (Follow-up to the 2004-05 review): GC's response to the original external review cited issues with insufficient diversity of faculty and students. The Council obtained diversity data on faculty and students and encourages the School to maintain and/or increase efforts to recruit and maintain women and underrepresented minorities, 7/30/09.
- D. Donald Bren School of Information and Computer Sciences (Follow-up to the 2004-05 review): GC judged that the report was satisfactory. It appears that the academic program review had a positive effect on the School and appropriate changes were made in response. The School has addressed GC's concerns from the original ERC report, 4/21/09.
- E. School of Biological Sciences (2007-08) Overall, members found the graduate portion of the review to be very uneven and largely agreed with Dean Albert Bennett's response. GC strongly supported Dean Bennett's recommendation to transfer the graduate programs that are located in the School of Medicine (SOM) departments, to SOM, as well as SOM's right and responsibility to grant degrees to the students in these programs. Additionally, GC believes that the ERC report did not resolve the Department of Anatomy & Neurobiology's (A&NB) concerns regarding TAships, 9/15/08.

III. NEW AND REVISED DEGREE PROGRAMS

- A. Proposals for New Degree Programs
 - 1. *Epidemiology M.S. and Ph.D.*: GC will approve the proposal if and when an effective administrative structure is established and when the graduate degree programs in Epidemiology are housed in the Program in Public Health, 8/6/09.
 - 2. *Biomedical & Translation Science (BATS) M.S.*: GC urged review of the proposal by the SOM Executive Committee before offering a formal recommendation, 10/6/08. As of the date of submission of this report the Council has not received a response.
 - 3. *Public Health Ph.D.*: The GC will approve the proposal if and when an effective administrative structure is established, 8/6/09.
- B. Proposals for New Concentrations, Emphases, or Gateway Programs
 - 1. *Critical and Curatorial Studies*: Proposal for a MFA emphasis in Studio Arts, GC requested additional information, 2/12/09. As of the date of submission of this report, the Council has not received a response.
- C. Proposals to Modify Existing Degree Programs
 - 1. School of the Arts
 - a. Music MFA, approved 12/8/08.
 - b. Drama, approved, 1/26/09.

2. School of Biological Sciences
 - a. Molecular Biology, Genetics and Biochemistry (MBGB): bylaws approved 05/18/06.
3. Paul Merage School of Business
none
4. Department of Education, Approved, 12/8/08
5. Henry Samueli School of Engineering
 - a. Biomedical Engineering M.S., approved, 11/3/08.
 - b. Chemical Engineering & Material Science, approved, 12/8/08.
 - c. Civil & Environmental Engineering, approved, 2/12/09.
 - d. Proposal to Activate MS in Transportation Science, approved, 6/8/09.
6. College of Health Sciences
 - a. Medical Scientist Training Program (M.D./Ph.D.), approved extending normative time to degree to 10 years, 11/18/08.
 - b. Nursing Sciences, approved, 2/12/09.
 - c. Memorandum of Understanding (MOU) with School of Medicine on TA Appointments in the School of Biological Sciences, approved, 5/4/09.
7. School of Humanities
 - a. German, approved 12/8/08.
 - b. Culture and Theory, approved with minor corrections, 1/26/09.
 - c. Women's Studies, approved, 3/13/09.
 - d. Classics, approved contingent upon receipt of required documents, 5/4/09. As of the date of submission of this report, the Council has not received a response.
 - e. History, approved, 5/4/09.
 - f. Philosophy, approved, 6/8/09.
 - g. Visual Studies, approved, 6/8/09.
8. Donald Bren School of Information and Computer Science
 - a. Computer Science M.S. and Ph.D.: The Council approved the request to allow students to take two elective courses from departments outside of the School. Members had significant concerns regarding the request to require students to enroll in a minimum of two units of Individual Study in all quarters past the first and the request to extend the time to degree and sought additional justification for these actions. As of the date of submission of this report, the Council has not received a response.
 - b. Networked Systems, bylaw modification approved, 12/8/08.
 - c. ICS M.S. Concentrations in Knowledge, Discovery & Data and ICS General, 2/6/09.
 - d. ICS Concentration in Informatics in Biology & Medicine, approved, 2/6/09.
 - e. Embedded Systems M.S. Concentration, approved, 2/6/09.
9. School of Physical Sciences
 - a. Mathematical and Computational Biology (MCB)-Physics Articulation Agreement, requested additional documents, 5/4/09. As of the date of submission of this report, the Council has not received a response.
 - b. Chemistry (theory track), approved, 6/8/09.

- c. Chemistry (chemical and structural biology track), approved, 6/8/09.
- 10. School of Social Ecology
 - a. Psychology and Social Behavior, approved, 1/26/09.
 - b. Criminology, Law & Society, approved, 2/23/09.
- 11. School of Social Sciences
 - a. Psychology and the Cognitive Neuroscience Ph.D. Concentration, approved with minor corrections, 1/26/09.
 - b. Logic & Philosophy of Science, approved, 6/19/09.
- 11. Interdisciplinary programs
 - a. Molecular Biology, Genetics & Biochemistry (MBGB), modifications and name change to Cellular and Molecular Biosciences (CMB) approved, 2/20/09.
 - b. Arts Computation Engineering (ACE): Approved degree modifications, 11/3/09. Approved move to ICS, 11/17/08. The Cabinet approved the proposed move to ICS, 11/25/08. EVC&P denied full Program status, 5/15/09.
 - c. Interdepartmental Neuroscience Program, approved, 3/21/09.

IV. PROPOSALS FOR ORGANIZED RESEARCH UNITS (ORUs)

- A. Institute of Immunology: endorsed, however members expressed concern over faculty involvement and the budget, 11/3/09.
- B. Center for Research in Immigration, Population and Public Policy (CRIPP): endorsed, however, advised that a revised budget be submitted, 1/26/09.
- C. Spinal Cord Injury/Neural Regeneration: endorsed, 5/4/09.
- D. Health Policy Research Institute: endorsed, 6/8/09.

V. PROPOSALS FOR ENDOWED CHAIRS

none

VI. GRADUATE EDUCATION POLICY ISSUES

- A. Graduate Sunset Courses: In Fall 2008 the Council asked that all academic units review lists of graduate courses not taught in three or more years, and take action to either delete or deactivate those courses, or justify why they should remain active. GC approved all requests to keep courses active.
- B. Doctoral 2A Status: The Council submitted recommendations to Acting Graduate Dean Frances Leslie for the implementation of the policy, 7/23/09.
- C. Oral English Exam: Requirement for Waiving the Exam for TAs: GC voted to approve requiring students from Quebec to take the Oral English Proficiency Requirement to qualify for TAs, 10/6/08.
- D. All-Campus Graduate Student Orientation: GC strongly supported the idea of an all-campus graduate student orientation, 11/3/08.
- E. Professional School Representation on the Special Committee on Graduate Student Housing: GC voted to add three Associate Graduate Deans or comparable positions to the Committee: 1 from the professional schools, 1 from the STEM-related schools and 1 from Arts, Humanities, Social Sciences and Social Ecology, 12/8/08.
- F. Request to Establish a Maximum Time to Degree Policy for Master of Fine Arts Programs (MFA): GC requested that MFA programs submit proposals for maximum time to degree policies. GC approved all proposals.

- G. Electronic Thesis/Dissertations Submission Process:
 - i. Optional Thesis Submission Fee of \$55
 - ii. Timeframe Options for Embargo of Dissertation Publication

At 5/1/08 meeting, GC recommended that the campus adopt the electronic submission of thesis/dissertations for graduate students' use on an optional basis for a one-year trial period, at which point the merits of the system would be evaluated. GC approved the implementation of a \$55 fee once the Library begins to publish Master's theses electronically and costs are incurred, 2/12/09.
- H. Composition of Dissertation Committees, Irvine Regulation 920: Approved that "At least one member of the student's committee must hold a primary appointment in the student's department." 2/21/09.
- I. Policy on Unsatisfactory Academic Progress: Approved the policy and forwarded it to the schools, along with the GC Policy on Mentoring, 5/19/09.
- J. Teaching Assistantships: GC requested feedback from the schools on how TAs are being assigned and publicized at the program, school and campuswide levels, 7/28/09.
- K. International Teaching Assistants and the TOEFL-iBT: GC approved the fourth recommendation, 7/30/09.
- L. Graduate Student Writing Support: GC sent a request to the schools inquiring about the kinds of writing issues they have faced, what kinds of writing assistance could be useful, and if the school has a writing assistance program that has been effective, 6/10/09.
- M. Maximum Time to Degree Policy: GC approved a policy, beginning with students entering fall 2010, whereby the Graduate Dean will not permit enroll past their programs' maximum time to degree, 6/12/09.

VII. DIVISIONAL & SYSTEMWIDE SENATE/CAMPUS ISSUES

- A. Systemwide Review of the Report on the Professional Doctorate: Endorsed, 10/8/08.
- B. Systemwide Review of the Implementation of RE89- Restrictions on Tobacco Company Founded Research: strongly objected, 11/3/08.
- C. Senate Review of WASC Criteria for Review: GC supported the criteria relevant to graduate education, 11/18/08.
- D. EAP Business Plan: GC did not support decentralizing the program, 11/17/08.
- E. UC Accountability Review: provided comments, 11/4/08.
- F. Teaching Assistant Teaching Evaluation Form: GC agreed that a separate form would be beneficial and reiterated its concerns regarding the quality of the online evaluation system, 3/13/09.
- G. Request for Nominations- Search Committee Roster, Internal Search for Dean of Graduate Division: GC nominated nine faculty, 3/30/09.
- H. Senate Review of Furloughs- Standing Order of the Regents Amendment and Guidelines: GC found the documents to be unnecessary and recommended that two amendments be made if the documents were to be implemented, 5/19/09.
- I. Information Request from the Senate Special Committee on Remote and Online Instruction and Residency: GC provided the requested information about remote and online programs, 6/10/09.
- J. Systemwide Review of the Proposed Statement of Principles to Append APM-010, Academic Freedom: Approved, 7/23/09.

VIII. DEPARTMENTS, PROGRAMS AND SCHOOLS

- A. Departments

None

B. Schools

1. School of Nursing: endorsed, 2/23/09. Proposal still under review at Cabinet.
2. School of Education: endorsed, 4/21/09. Proposal still under review at Cabinet.

C. Programs

None

IX. GRADUATE COUNCIL INITIATIVES AND SUBCOMMITTEE ACTIVITY

- A. Special Committee on Graduate Student Housing (SCGSH): The Committee met four times during the academic year. It appeared that many are dissatisfied with the current housing policy of guaranteed housing for normative time to degree minus one year (nttd-1). During fall 2008, the Associated Graduate Students (AGS) passed a resolution requesting that the nttd-1 guarantee be evaluated. One suggested alternative would be to return to the old system, whereby each school would receive priority slots to recruit students, while the rest of the spaces would be determined by a waitlist. It was suggested that once students received on-campus housing, they would be able to stay until nttd. The Committee reviewed graduate student housing feasibility models prepared by Student Housing. Senate Chair Jutta Heckhausen requested a report on the sustainability of the N-1 guarantee, with and without the law school students factored into the model. The report was submitted to her on 5/6/09. The report indicated that the graduate housing guarantee is not sustainable if extended to professional students in the Law School unless dramatic reductions are made in enrollments of PhD and MFA students. In an effort to provide time for the Committee to make a recommendation on a revised graduate housing guarantee model, Student Affairs has modified the 2009-10 catalogue to read:

The University of California, Irvine guarantees an offer of on-campus housing to newly admitted, full-time Ph.D., M.F.A., and J.D. students who enroll in fall 2009. For detailed information on this program visit

<http://www.housing.uci.edu/prospective/graduate/guarantee.asp>.

Student Housing provided a report on the process of placing the 50 MD students in 2007-08. The School of Medicine struggled to fill the 50 spots. MD students were allocated 25 bed spaces for 2009-10. This is compared to the 50 spots they were guaranteed last year. This number is inclusive of the PRIME-LC students that already receive guaranteed housing.

Three associate graduate deans were invited to attend the last meeting of the Committee to provide representation of the schools: 1 from the professional schools, 1 from the STEM-related schools and 1 from Arts, Humanities, Social Sciences and Social Ecology. These representatives were Associate Dean Linda Cohen of the School of Social Sciences, Assistant Dean Michael Mulligan from the School of Biological Sciences and Gary Lindblad from the Paul Merage School of Business.

- B. Subcommittee on Graduate Program Structure and Student Mentoring: The Subcommittee met twice to discuss the implementation of the Doctoral 2A (Doc 2A) policy. Doc 2A is the UC systemwide designation for doctoral students who are more than nine quarters post-Advancement to Candidacy. Because Doc 2A students are not

included in the “student headcount” that contributes to UCI’s allocation of the UC budget, GC explored ways in which the number of Doc 2A students could be decreased on campus. Since it was determined that Doc 2A policy was not under GC’s jurisdiction, the Council submitted a memo to the Acting Graduate Dean outlining its recommendations for reducing the number of students with this status, 7/23/09.

- C. Academic Program Review Board (APRB): The APRB, which consists of two members from Graduate Council and two members from the Council on Educational Policy, recruited external review teams and hosted campus visits for the Department of Education (February 19-20) and the College of Health Sciences (March 9-11). The APRB also reviewed the charge to external reviewers for the departmental/ program and School reviews, before transmitting them to CEP and Graduate Council for approval.
- D. Subcommittee on International Education (SCIE): SCIE consists of one Division member from each Faculty offering an undergraduate and graduate degree, as well as two representatives from GC and the Council on Educational Policy. For more details on the activities of SCIE, please refer to its annual report.

X. GRADUATE COUNCIL GUESTS

- A. Jutta Heckhausen, Chair, Academic Senate
- B. Luisa Crespo, Executive Director, Academic Senate
- C. Twyla Forcadela, APRB Analyst, Academic Senate
- D. Eric Taggart, IT Director, Graduate Division
- E. Robin Scarcella, Director, English as a Second Language
- F. Susan Earle-Carlin, Graduate Coordinator, English as a Second Language

XI. CARRY-FORWARD ISSUES TO 2009-10

- A. Program Review: College of Health Sciences
- B. Proposal for a M.S. and Ph.D. in Epidemiology
- C. Proposal for a Ph.D. in Public Health
- D. Teaching Assistantships
- E. Graduate Student Housing

XII. GRADUATE COUNCIL MEMBERSHIP

Voting Members

Glen Mimura, Chair, Humanities
Bryan Reynolds, Arts
Kathleen Treseder, Biological Sciences
Newton Margulies, Business (fall)
Lyman Porter, Business (winter and spring)
Carol Olson, Education
Brett Sanders, Engineering
Joie Jones, Health Sciences
David van Dyk, ICS
Scott Rychnovsky, Physical Sciences
Frederic Wan, Physical Sciences
Jennifer Skeem, Social Ecology
Alison Brysk, Social Sciences

Non-Voting Student Members

Erin Kent, Health Sciences

Denise Stephens, Biological Sciences

Brock Cutler, Humanities

Non-Voting

Frances Leslie, Acting Dean, Graduate Division

Carol Sokolov, Assistant Dean, Graduate Division

Court Crowther, Assistant Dean, Graduate Division

Ruth Quinnan, Director, Admissions & Enrolled Student Services, Graduate Division

Rachel Kaufman, Graduate Academic Affairs Analyst, Graduate Division

Lorelei Tanji, Library