

**COUNCIL ON ACADEMIC PERSONNEL (CAP)**  
**FREQUENTLY ASKED QUESTIONS (FAQS)**  
Revised November 1, 2008

**38. Are separate chair's letters in a dossier particularly useful?**

Yes, the chair of a department can helpfully summarize a case and provide a different perspective. Often the chair's letter can broadly comment on the candidate's record in comparison with those of other faculty, a comparison less likely to appear in the department letter.